

Duluth XC Meeting
9/17/06

Present: Patti Harvieux, Bryan French, Adam Sundberg, Morris Levy, Kirsten Bich, Brian Bich, Paul Bartlam, Dee Bartlam, Kate Stenehjem, Anne Flueckiger

Approval of August minutes

Paul had changes for Kate.

Committee Reports

1. Administration

a. Introductions

WG: Warming hut issues, city has budgeted money to create new bathrooms at Lester Park. Possibility to have a warming hut combined with a bathroom. Bathrooms (new) will be closer to the parking lot. Would like to know where you would want a warming hug.

BF: Hockey players are protective of their hut and that location is difficult for skiers to get to.

PB: Could we get non-water toilets closer in the park?

WG: I think that they are going for the water toilets.

PB: Would city use water toilets year-round?

WG: Seasonal

PB: Members have really wanted a shelter at Lester and have wanted one for a long time.

WG: Coming up with a proposal would be the best option for district 9 to look at. There is the possibility of a building tax being implemented in Duluth – Hermantown has a fee for new buildings (\$150 per bedroom for park money).

BF: How can we keep up-to-date with what is going on in the parks?

WG: You can get on the mailing list for city minutes and agendas. Second Wednesday in April is the annual meeting. Check in Lakeside businesses for the 'Lakeside Times' news. Second Wednesday at 4:00 are meetings.

2. Treasurer

KB: Quarter end balance is \$3340 – reserve is \$2340.

DB: Jerseys are from Hidden Bay – appr \$50 should be able to sell for \$70 – minimum is an order of 26.

DB: **Motion** to spend \$1300 to purchase the jerseys.

BF: Kick-off would be a great place to get orders.

BF: **Second**

KB: We have to figure other costs right now.

BF: Banff will not have up front costs – we will be billed from the DECC and from Banff.

PB: We have some printing costs - \$800 for the hats.

Motion Unanimous

PB: Approved

3. Race

BB: Meeting last Sunday we worked on a sponsorship portfolio to give to perspective sponsors – we'll make small legal sized posters. Bryan, Morris, and I will tag team large sponsors. Morris and I are going out tomorrow to scout the connector. Spirit did a trail work day last year – we might have to spearhead that this year. Next meeting we will try and get everybody from the race committee there and work on the awards ceremony. Hoping to get a title sponsor.

ML: Sponsorship is going to happen fairly quickly. By October we need to start knocking on doors for sponsorship.

PH: Did you update the point system for the DXC cup?

ML: No – not yet but Wednesday night sports will be listed in Silent Sports.

3. Events

KS: Kick-off – Patti has a poster example. Everyone will print off on their own computers and post around their areas. Adam will ask sponsors to do ski wax demos. Food – Anne will bring ginger break cookies for everyone and hot cider. Everyone who wants to participate in the cook-off will bring chili.

Cook-off – Paul is going to run the cook-off – and is bringing extension cords, ladels, spoons, bowls, napkins, cold drinks, and bread.

Member sign-up – Dee will be in charge of. We will have new jerseys to sell.

Hill climb/Kid race – Brian and Morris will run.

Raffle – Adam will give away prizes donated by sponsors.

Banff - I will make copies of the contract for our files.

Posters – Seana is sending 25 posters and 1 DVD when she receives the contract. I will order an additional 10 posters to distribute.

Money – DECC will be \$1000 and Banff will be \$3200 (\$2750 for screening and \$450 for travel) total cost will be \$4200.

Emcee- We can have one emcee and that will be Paul.

Drawings – We can have 8 drawings during the show but we will have them after the show and people can pick up their items then.

Tickets – When/Where/How Many to distribute?

Sponsors –

- a. Ski Hut
- b. Midnight Sun
- c. Play – it – Again
- d. Trail Fitters

4. Communication

PH: Bryan now knows how to update the web site. Working on media kit for Banff.

5. Membership

DB: Two mail in registrations with \$120 donated extra! 3-4 online members.
Telling people to come to the kick-off to pick up their membership packets.

PH: I will send out an email about the jerseys and put in a plug for the membership drive.

6. Sponsorship

AS: Cards will be done tomorrow – I will buy and give receipt to Kirsten – or have them invoice. I will drop them off and talk to them about events.

PB: We have to make sure that the membership cards are ready as well.

7. Education

AF: Ordered technical book – nothing else new.

8. New Business

PB: Going to have a skinny ski mixed team race. It's a possibility for next year.

BB: How do we do a transfer of money for sponsorship – how do we document?

PB: Have it go to the main 501c3 account.

KB: I have to figure out how I deal with donors – are they the same as 'sponsors'?

DB: **Motion** to adjourn

PB: **Second**

Meeting adjourned 7:36 pm